

**BOARD MEETING**

**Monday 21 March 2005**

**Venue: Committee Room**

**11.30am to 1.30am**

**AGENDA**

1. **Apologies for Absence**
2. **Minutes of the meeting held on 25 February 2005** (*attached*)
3. **Matters arising from the minutes of the meeting**
4. **FINANCE**
  - 4.1 Board Memorandum (*attached*) Linda Potter, Director of Finance and Information
5. **GOVERNANCE**
  - 5.1 Committee Structure to Support Integrated Governance (*attached*) Chris Bown, Chief Executive

**Foundation Trust Governance**

  - 5.2 Constitution of West Suffolk Hospitals NHS Foundation Trust (*attached*) Richard Jones, Governance Manager
  - 5.3 Standing Orders – Board of Directors (*attached*) Richard Jones, Governance Manager
  - 5.4 Standing Financial Instructions – Board of Directors (*attached*) Richard Jones, Governance Manager
  - 5.5 Council of Members Standing Orders (including Code of Conduct and Register of Interests) (*attached*) Richard Jones, Governance Manager
  - 5.6 Insurance Arrangements under Foundation Trust Status (*attached*) Richard Jones, Governance Manager
6. **Any other Business**
  - 6.1 Board Self Certification for Monitor (*attached*) Veronica Worrall, Chairman
7. **Questions from the Public**
8. **Date of next meeting – Friday 29 April 2005**

**PLEASE NOTE THAT AGENDA PAPERS WILL BE AVAILABLE AT THE MEETING**

Under directions issued by the Secretary of State certain items will be dealt with by the Board in closed session. Discussion of such matters in public may result in real harm to individuals, (patients or staff) or to the operation of the Trust