

BOARD MEETING

25 February 2005

Coffee 9.45am Start 10.00am

Venue: Committee Room

AGENDA

- 1 **Apologies for Absence**
- 2 **Chairman's Welcome and Introduction** Veronica Worrall, Chairman
- 3 **Chief Executive's Report** (*verbal*) Chris Bown, Chief Executive
- 4 **Minutes of the meeting held on 28 January 2005** (*attached*)
- 5 **Matters Arising from the Minutes**
- 6 **PATIENT**
 - 6.1 Update - NHS Foundation Trust Application (*verbal*) Chris Bown, Chief Executive
 - 6.2 Establishing a Strategic Direction for West Suffolk Hospitals NHS Trust (*attached*) Chris Bown, Chief Executive
 - 6.3 Update National Programme for IT (*verbal*) Diane Milan, Director of IM&T
 - 6.4 Sudbury, Walnuttree Hospital - Summary of Outline Business Case (*attached*) Suffolk West PCT
- 7 **PERFORMANCE AND FINANCE**
 - 7.1 Performance Report (*attached*) Jessica Watts, Director of Strategy /Gwen Nuttall, Director of Operations
 - 7.2 Finance Report (*to follow*) Linda Potter, Director of Finance

- 8 STAFF**
- 8.1 Update - Agenda for Change (*attached*) Jan Bloomfield, Director of Personnel & Communications
- 8.2 Staff Developments (*attached*) Jan Bloomfield, Director of Personnel & Communications
- 9 GOVERNANCE**
- 9.1 Report of the Clinical Governance Committee (*attached*) John Cullum, Non Executive Director
- 9.2 FT Strap Line confirmation (*attached - for information*) Jessica Watts, Director of Strategy
- 10 Any other Business**
- 11 Questions from the Public**

Date of next meeting – Friday 1 April 2005

PLEASE NOTE THAT AGENDA PAPERS WILL BE AVAILABLE AT THE MEETING

Under directions issued by the Secretary of State certain items will be dealt with by the Board in closed session. Discussion of such matters in public may result in real harm to individuals, (patients or staff) or to the operation of the Trust.