

BOARD MEETING

28 January 2005

Coffee 9.45am Start 10.00am

Venue: Committee Room

AGENDA

- 1 Apologies for Absence**
- 2 Chairman's Welcome and Introduction** Veronica Worrall, Chairman
- 3 Chief Executive's Report** (*verbal*) Chris Bown, Chief Executive
- 4 Minutes of the meeting held on 17 December 2004**
(*attached*)
- 5 Matters Arising from the Minutes**
- 6 PATIENT**
 - 6.1 Update - NHS Foundation Trust Application (*verbal*) Chris Bown, Chief Executive
 - 6.1.1 Monitor Compliance Consultation (*attached*) Jessica Watts, Director of Strategy
 - 6.2 National Programme for IT - Revised Planning Process
(*attached*) Diane Milan, Director of IM&T
 - 6.3 Update – Sudbury, Walnuttree Hospital (*verbal*) Jan Bloomfield, Director of Personnel & Communications
- 7 PERFORMANCE AND FINANCE**
 - 7.1 Performance Report (*attached*) Jessica Watts, Director of Strategy
/Gwen Nuttall, Director of Operations
 - 7.2 Finance Report (*attached*) Linda Potter, Director of Finance

8 STAFF

8.1 Update - Agenda for Change (*verbal*)

Jan Bloomfield, Director of Personnel & Communications

8.2 Staff Developments (*attached*)

Jan Bloomfield, Director of Personnel & Communications

8.3 Education and Training Strategy (*attached*)

Roy Bannon, Medical Director and Acting Director of Education

9 GOVERNANCE

9.1 Report of the Clinical Governance Committee (*attached*)

John Cullum, Non Executive Director

9.2 Report of the Organisational Risk Committee (*attached*)

John Cullum, Non Executive Director

10 Any other Business

11 Questions from the Public

Date of next meeting – Friday 25 February 2005

PLEASE NOTE THAT AGENDA PAPERS WILL BE AVAILABLE AT THE MEETING

Under directions issued by the Secretary of State certain items will be dealt with by the Board in closed session. Discussion of such matters in public may result in real harm to individuals, (patients or staff) or to the operation of the Trust.